FIRST CONGREGATIONAL

 LEARNING CENTER

 \_\_\_\_\_ \_\_\_\_\_ **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Child’s Name: Date of Birth: Boy Girl School Year

 Martial Status: Married Single Separated \_\_\_Divorced \_\_\_

Home Phone Number: Home E-mail

Home Address: City/State: Zip:

Parent 1/Guardian Name: Parent 2/Guardian Name:

Parent 1/Guardian Home Address, if different from above: Parent 2/Guardian Home Address, if different from above:

Parent 1/Guardian Employer’s Name: Parent 2/Guardian Employer’s Name:

Address: Address:

Business/Cell/Pager Phone/E-mail – Hours of Employment Business/Cell/Pager Phone/E-mail – Hours of Employment

**FULL/HALF - DAY PROGRAMS:** Hours: Instructional Time-9:00 – 4:00

 **Pre-Kindergarten (children 3-5 years old)** Childcare Hours: 7:00 AM – 9:00 AM

 Childcare Hours: 4:00 PM – 6:00 PM

 5 Full/Half Days: M T W TH F Anticipated Arrival/Departure Time:

4 Full/Half Days: M T W TH F Anticipated Arrival/Departure Time:

3 Full/Half Days: M T W TH F Anticipated Arrival/Departure Time:

2 Full/Half Days: M T W TH F Anticipated Arrival/Departure Time:

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

**Part – Time Preschool**

3 Half Days: T-TH Hours: 9:00AM –11:30AM

 \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

I understand my responsibility regarding the payment of fees as outlined in the Financial Agreement. **FEES ARE DUE IN FULL EVEN IF MY CHILD IS ABSENT DUE TO ILLNESS, VACATIONS OR HOLIDAYS.**

Tuition payment for Full/Half-Day will be due Monday or the first day of attendance. Payment for the Part-Day preschool is due on the 1st Tuesday of each month.

 \*\*\*\*\*\*SEE FINANCIAL AGREEMENT FOR FURTHER DETAILS.

Parent 1/Guardian Signature Parent 2/Guardian Signature

Are you a member of the First Congregational Church of Downers Grove? Are you a member of another church?

Yes No Yes No

Name of the church of which you are a member or attending:

Where did you hear about the First Congregational Learning Center?

**OFFICE USE ONLY:**

 DATE CHECK #

Registration Paid

Activity Paid

Date of Admission

Date of Discharge

Received Parent Handbook

A non-refundable registration fee ($50.00) is due for new enrollees with this registration form. For current enrollees, the $50.00 registration fee will be applied to the first week of the new school year.

There is a $60.00 activity fee for all classrooms for the fall and summer programs.

FIRST CONGREGATINAL LEARNING CENTER RESERVES THE RIGHT TO MAKE ANY NECESSARY CHANGES IN ITS PROGRAM AND POLICIES WITH WRITTEN NOTICE.